

COMMENDATION & AWARDS

It is the policy of the Montgomery County Sheriff's Office to recognize outstanding employee performance through the use of formal commendations.

Expressions of gratitude for services or actions by employees are greatly appreciated.

Letters recognizing employees or citizens for their actions are encouraged and may be forwarded to the Sheriff at:

345 West Second Street
Dayton, Ohio 45422

An Awards Panel is used to determine the appropriate commendation.

Examples of the awards include:

Employee and Deputy of the Month

Letter of Recognition

Letter of Appreciation

Exceptional Service

Commendation Award

CITIZEN COMPLAINT PROCESSING & COMMENDATION PROCEDURE



COMPLAINT INVESTIGATION PROCEDURE

If you wish to file a complaint against a Montgomery County Sheriff's Office employee, we will ask you to give a written statement about your claim of employee misconduct to the employee's immediate supervisor. If the employee's immediate supervisor is not available, we will ask you to file your complaint with another supervisor. We will notarize your written statement.

Your complaint will receive a complete investigation and review by either the employee's immediate supervisor or, in the case of a serious matter, the Inspectional Services Unit. A complete investigation helps to ensure the preservation of professional conduct within the Montgomery County Sheriff's Office. The goal of the Montgomery County Sheriff's Office is to provide the citizens of Montgomery County with the highest level of professional conduct possible.

After you file your complaint, the person or persons investigating it will contact you. This is to ensure that we have all the facts we need to complete the investigation.

We will complete the investigation within forty-five (45) days when possible. The Montgomery County Sheriff's Office will notify you of the outcome of the investigation.

The Montgomery County Sheriff's Office takes great pride in maintaining courtesy, skill, and professionalism within its ranks. The Montgomery County Sheriff's Office treats citizen complaints against employees very seriously. If we find evidence of misconduct, we will take proper action against the employee.

CAUTION: Ohio Revised Code Section 2921.15 states, "No person shall knowingly file a complaint against a peace officer that alleges that the peace officer engaged in misconduct in the performance of the officer's duties if the person knows that the allegation is false." Violation of this law is a first-degree misdemeanor.

You should be aware that we do not condone false or groundless complaints and if the charges are fraudulent, the accused employee has the right to pursue a criminal or civil action against you.